

The way logistics orders are entered has changed!

Overview

The way an address is entered has changed in the latest release of Mainchain.

We have upgraded how consignees are searched, edited and created in logistics orders.

New features include a Search bar and a REFRESH, EDIT and a NEW icon. These new buttons can be found both on the **To Details** and **Bill To** sections.

Create Logistics Order (Outwards) Please note - Fields with an * are required fields and must be completed before an Outwards Order can be processed. Any required fields that have not been completed will be highlighted once you submit your order. Reset

Logistics Order Entry (outwards)

Order date: * 15 Nov 2016

Delivery date: * 15 Nov 2016

Warehouses:

Carrier: Select Carrier ... Or Enter Carrier ...

Service: Enter Service ...

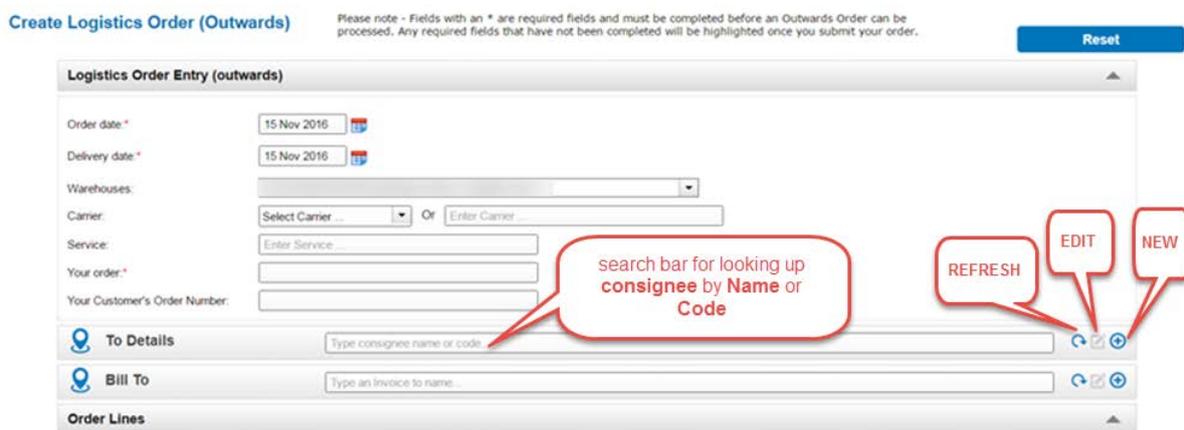
Your order: *

Your Customer's Order Number:

To Details Type consignee name or code.

Bill To Type an invoice to name.

Order Lines

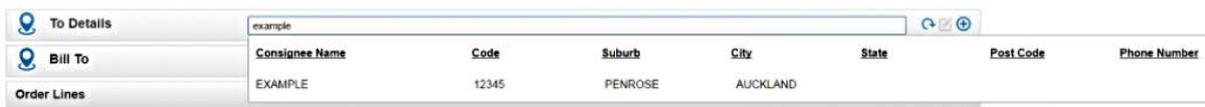


1. There is a new search bar for looking up an *existing* consignee. Type the *consignee name* or *code* in the search bar and from the drop-down and select the one you are after.

To Details example

Consignee Name	Code	Suburb	City	State	Post Code	Phone Number
EXAMPLE	12345	PENROSE	AUCKLAND			

Order Lines



If the consignee does not exist you will get a message in the drop down bar like the below stating that the consignee doesn't exist and to create a new one.

To Details example2

Consignee Name	Code	Suburb	City	State	Post Code
0	Consignee does not exist. Click the + icon to Create and Add a new Consignee				

Order Lines



2. If the consignee details need editing, click the 'EDIT' icon and the section will expand for editing. The changes will save against the code and transferred to MIMS. You can edit all fields except *Consignee Code*
NOTE: If you edit the *delivery name* it will edit for that particular order but it will not save for the next time.

 **To Details** 12345, EXAMPLE, 42 O'Rorke Road , PENROSE, AUCKLAND, New Zealand   

Consignee code:*	<input type="text" value="12345"/>	Post code:	<input type="text"/>
Delivery name:*	<input type="text" value="EXAMPLE"/>	Suburb:	<input type="text" value="PENROSE"/>
Address 1:*	<input type="text" value="42 O'Rorke Road"/>	City:*	<input type="text" value="AUCKLAND"/>
Address 2:	<input type="text"/>	State:	<input type="text"/>
		Country:*	<input type="text" value="New Zealand"/>
		Phone Number:	<input type="text"/>

- If an existing consignee was not found, a *new* one can be created by clicking the 'NEW' icon. The section will expand so new details can be entered. This will be saved in MIMS.

 **To Details**   

Consignee code:*	<input style="background-color: #f0f0f0;" type="text" value="Type code (if creating new consignee)..."/>	Post code:	<input type="text"/>
Delivery name:*	<input type="text"/>	Suburb:	<input type="text"/>
Address 1:*	<input type="text"/>	City:*	<input type="text"/>
Address 2:	<input type="text"/>	State:	<input type="text"/>
		Country:*	<input type="text"/>
		Phone Number:	<input type="text"/>

- You can refresh at any time during the above processes by clicking the 'REFRESH' icon.

